

**2009-2010 ALA CD#27
2009-2010 ALA MIDWINTER MEETING**

**American Library Association
Committee on Organization
Report to Council
Midwinter Meeting 2010**

Action Items

COO moves

- 1. Adoption of the revised ALA Leadership Development (Intern) Guidelines, ALA CD#27.1 (attached).**

This change, requested by the Training, Orientation and Leadership Development Committee, provides consistency to the appointment process and responsibilities of ALA and Council interns.

- 2. Adoption of revised policy 6.6.3 to read as follows:**

The Leadership Development (Intern) Program is offered to provide an avenue for interested members to learn more about the American Library Association and to become involved in ALA committee work.

To be appointed as an intern, a member must not have held a committee appointment or elected office within the Association or any of its units (including its Divisions, Round Tables, etc.) and must have been an ALA member for fewer than 10 years. Interns are appointed for a period of one year by the ALA President-Elect. All ALA committees may have interns, but it is voluntary for a committee.

This change, requested by the Training, Orientation and Leadership Development Committee, establishes policy to reflect the revised guidelines.

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Information Item

COO discussed expectations for member participation in committee work and how the differing needs of ALA and Council committees may inform appointments. COO developed a four-level matrix based on the need for the committee work to be accomplished in person or otherwise. The matrix reads as follows:

- First level – the business of the committee does not require face-to-face meetings in order to be transacted.
- Second level – the business of the committee may require face-to-face meetings in order to be transacted.
- Third level – the business of the committee requires face-to-face meetings once a year in order to be transacted.
- Fourth level – the business of the committee requires face to face meetings more than once a year in order to be transacted.

ALA and Council committees will be surveyed for their thoughts on these levels and related issues.

Jan Sanders, chair, Committee on Organization